

E-PROTECTOR USER MANUAL



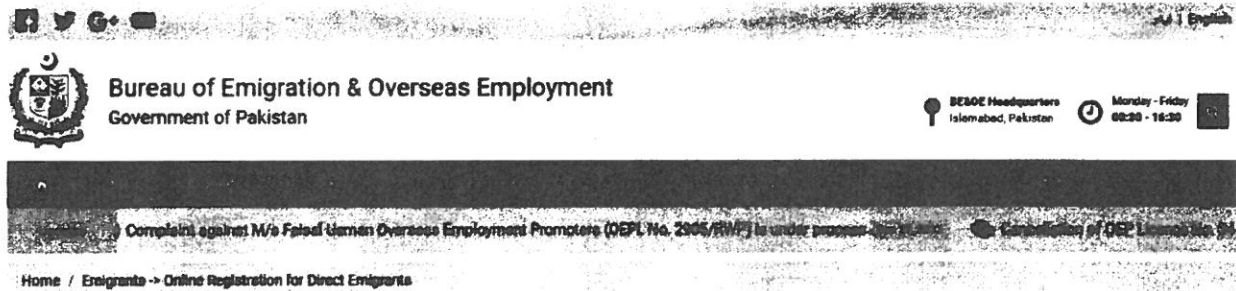
Directorate of Information Technology, BE & OE HQs

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1. Introduction

"E-Protector" is an end-to-end online Emigrant Registration/ Protector Clearance System provided for Intending Emigrants proceeding abroad through Direct Employment; to submit their protector clearance applications through Bureau's Website; without appearing at the Protectorate of Emigrants offices.



e-Protector Online Registration for Emigrants

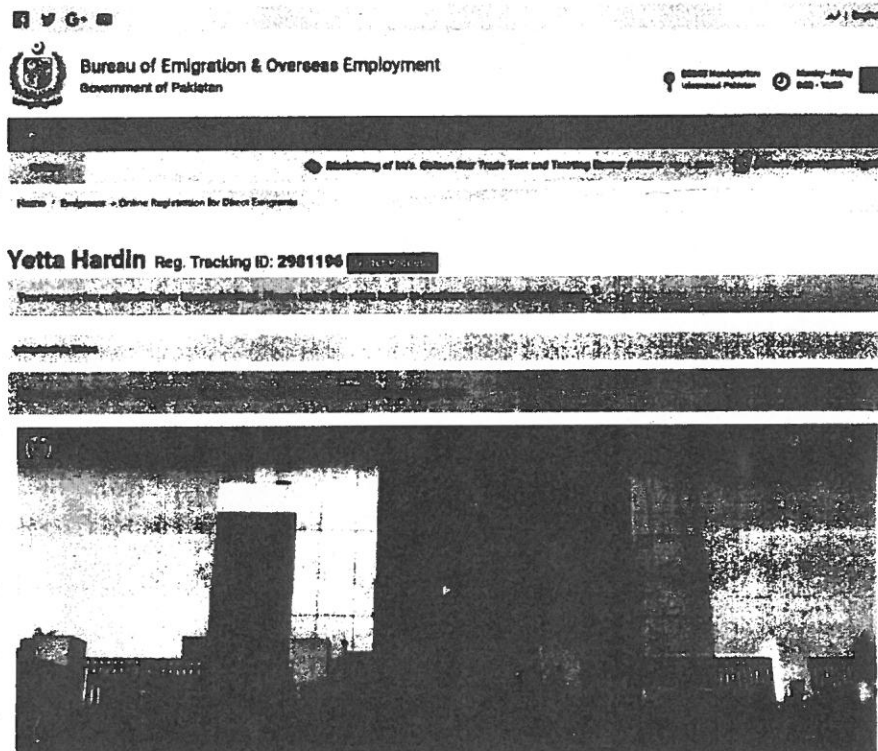
"E-Protector" is based on systematic/ API-Based data sharing with various departments/organizations i.e. BEOE, NBP, SLIC and FIA. Intending Emigrant must provide a valid email to receive various notifications/ guide-lines to complete the process.

Intending Emigrant is required to submit online application by providing required information along with Picture and other required documents as given below:

After verification of the provided information, click on the **“Submit Registration Request”** button to send your registration request.

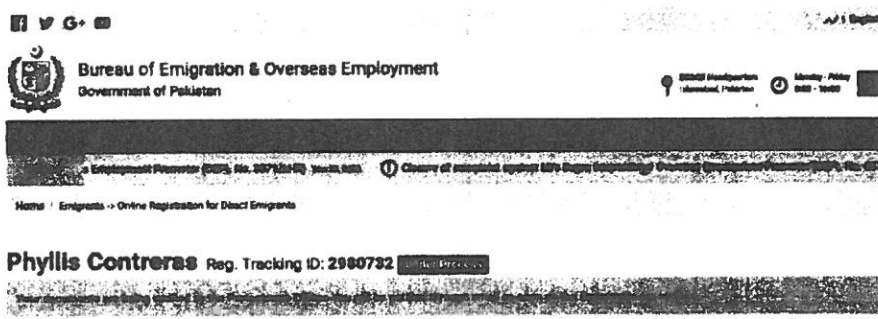
2.1. Mandatory Video Displayed to Intending Emigrant

To complete the E-Protector application submission process, Intending Emigrant is required to watch the mandatory video displayed on screen:



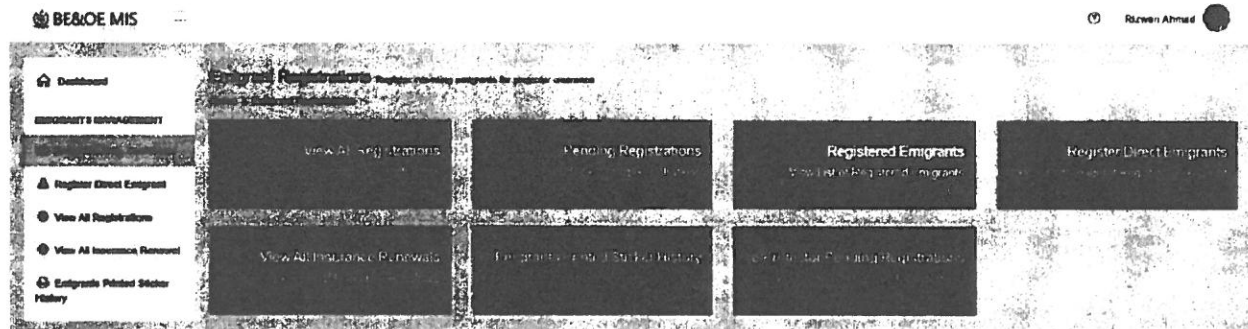
2.2. Successful Application Submission Notification for Intending Emigrant

After displaying the complete video, Intending Emigrant will be notified and a system generated email will be sent regarding successful submission of his/her e-Protector application along with a Tracking ID for reference.

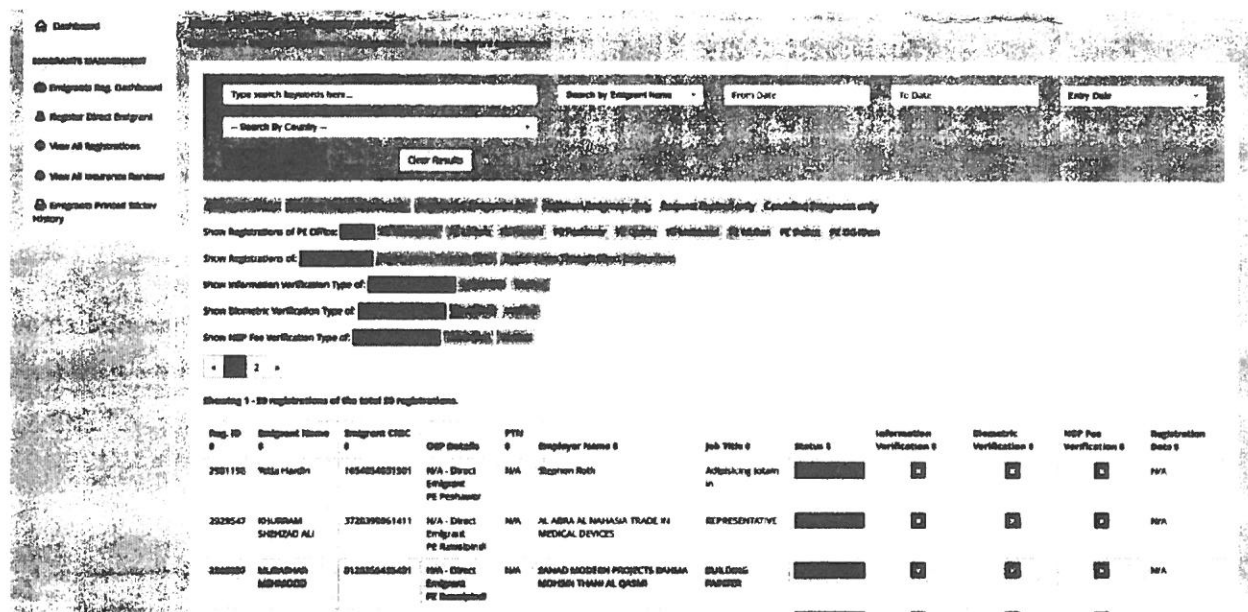


3. E-Protector Application Processing by Authorized Officer at Protectorate of Emigrants Office

E-Protector applications submitted by the Intending Emigrants are displayed under **"e-Protector Pending Registrations"** Section of BEOE-MIS as shown below:



By clicking **"e-Protector Pending Registrations"** button, list of e-Protector applications are displayed:

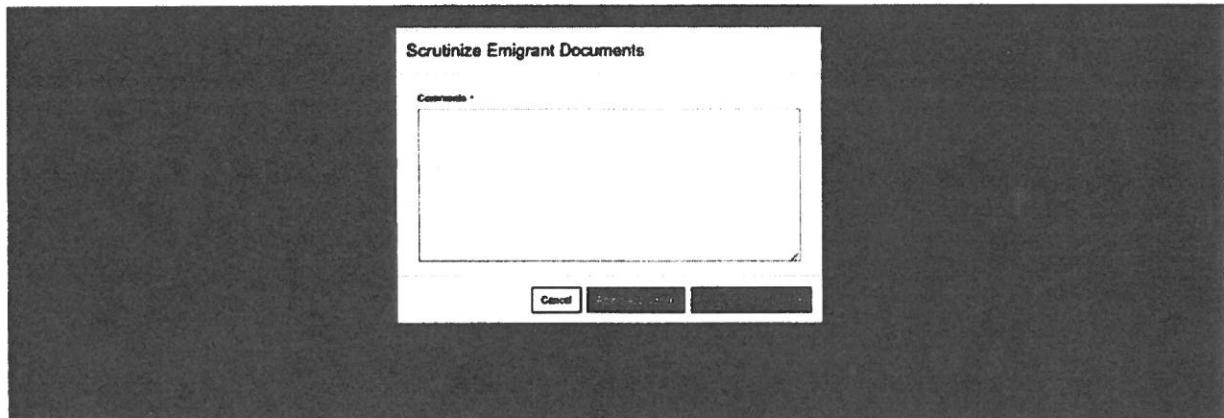


To process a pending application, an Authorized Officer at Protectorate of Emigrant Office is required to scrutinize the documents and details provided by the Intending Emigrant.

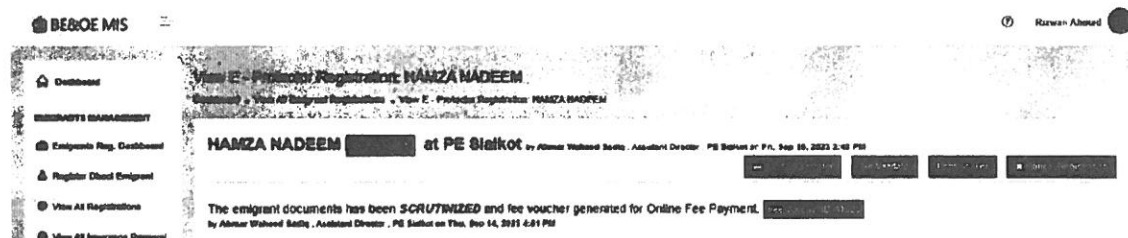
Voucher.

3.2. Fee Voucher Generation by Officer at Protectorate of Emigrants Office

On clicking **"Scrutinize Documents"** button, an Authorized Officer at Protectorate of Emigrant Office is required to record his/her comments and click on **"Generate Fee Voucher"** button to allow Intending Emigrant for fee payment.

The screenshot shows a web form titled "Scrutinize Emigrant Documents". It has a "Comments" label above a large, empty rectangular text box. Below the text box are three buttons: "Cancel", "Generate Voucher", and "Generate Fee Voucher". The form is set against a dark background.

On successful scrutiny of the information and documents, the acknowledgement will be displayed in BEOE-MIS along with the Fee Voucher ID.

The screenshot displays the BEOE-MIS dashboard. On the left is a sidebar menu with options like "Dashboard", "EMIGRANTS MANAGEMENT", "Emigrants Reg. Dashboard", "Register Dated Emigrant", "View All Registrations", and "View All Information Document". The main content area shows a notification for "HAMZA NADEEM" at "PE Sialkot". It states: "The emigrant documents has been SCRUTINIZED and fee voucher generated for Online Fee Payment." and includes a "View Fee Voucher" button. The user "Razwan Ahmad" is logged in.

A system generated email will also be sent to Intending Emigrant regarding Fee Voucher generation and payment guideline.

4. Fee Voucher Notification for Intending Emigrant

After successful scrutiny of the information and required documents by Authorized Officer at Protectorate of Emigrant Office, a system generated email will be received by Intending Emigrant containing a link of Fee Voucher as shown below:

Bureau of Emigration & Overseas Employment
Government of Pakistan

Home / Emigrants -> Online Registration for Direct Emigrants

Phyllis Contreras Reg. Tracking ID: 2980732

Fees Details

Welfare Fund (OPF)	Insurance Premium	Registration Fee	SDG Fee	Total
Rs. 2000	Rs. 500	Rs. 2500	Rs. 500	Rs. 7000

For online payment of fees through National Bank of Pakistan (NBP) please

4.1. Fee Payment by Intending Emigrant

on pressing the “Click Here” button, Intending Emigrant will be redirected to the **NBP Fee Payment Portal** for online fee payment. On successful payment, Fee Payment Confirmation information will be displayed to the Intending Emigrant as shown below:

Bureau of Emigration & Overseas Employment
Government of Pakistan

Home / Emigrants -> Online Registration for Direct Emigrants

Phyllis Contreras Reg. Tracking ID: 2980732 **Pending** Fees Voucher ID: 11492

Employment Details

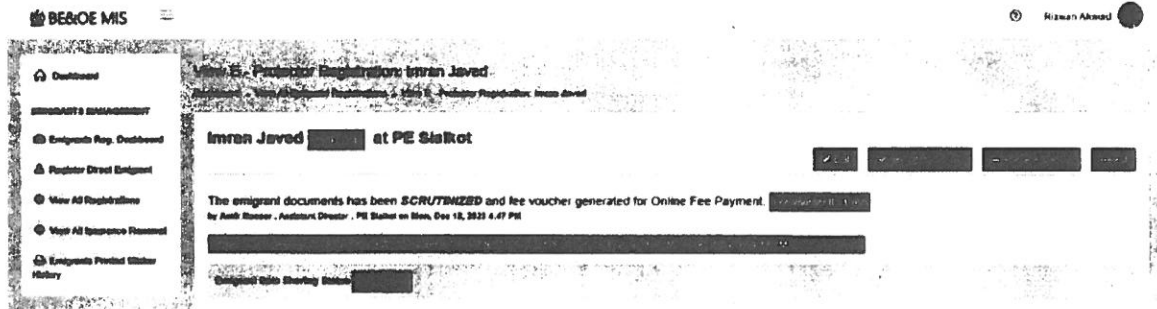
Job Title, Trade, Skill:	In all shipyard work	Employer Name:	Wheat Harbison	Employer Address:	United east industries, Gulistan gul e no 10, Commerce
Employer Phone:	+1 (703) 287-8443	Employer Email:	emad@wheat.com	Salary:	4000 Dollars (USD)
Contact Period:	2 year(s), 3 month(s)	Proctorate Office:	Pakistan		
Benefit:	Full repatriation ship				

Emigrant Details

Reg. ID	2980732	Emigrant Name	Phyllis Contreras
Gender	Female	Father / Husband Name	Kathleen Villarreal
CNIC No.:	119180004004	Contact No.:	+1 (301) 448-7582
Date Of Birth:	21/08/1980	Place Of Birth:	República del Perú
Passport No.:	ABC123456	Passport issued at Place:	In person abroad
Passport Issue Date:	28/02/2021	Passport Expiry Date:	21/08/2025
Email Address:	emad@wheat.com	Education:	
Address:	Verde plant 1, Bq. 1, And Janna and Kachur	Date of Registration:	
Consulate District:	Guatemala		

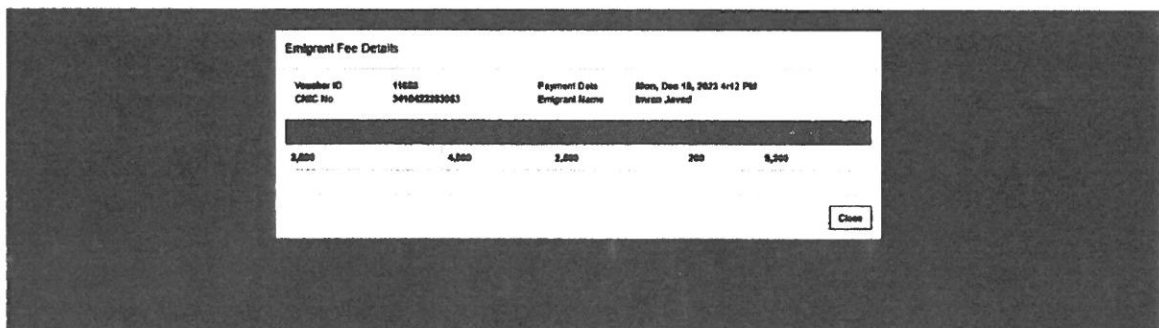
5. Fee Payment Confirmation by NBP

On successful Fee Payment by the Intending Emigrant, NBP will share the payment details with Bureau systematically; and the same will be displayed in BEOE-MIS as shown below:



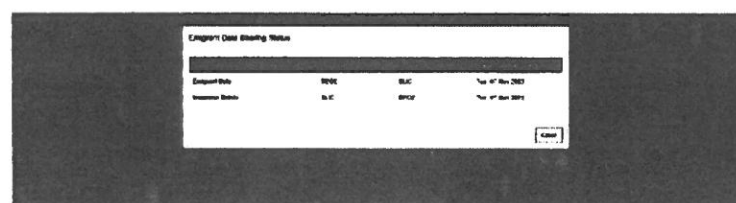
5.1. Fee Payment Details View

Fee Payment details will be displayed in BEOE-MIS as shown below:



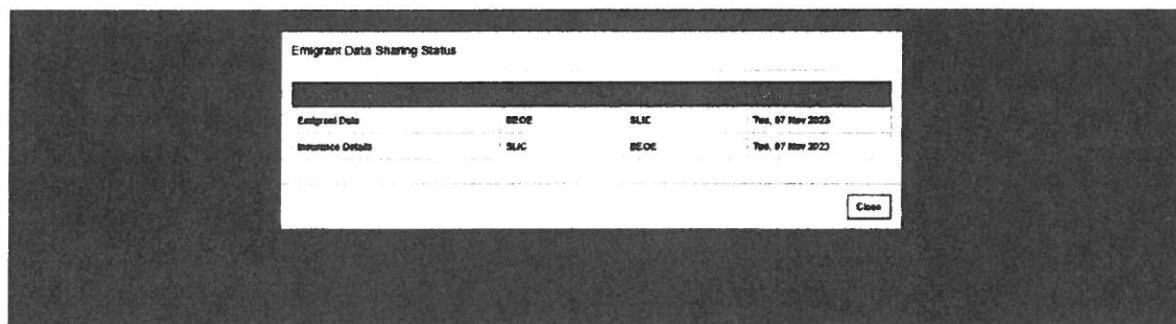
5.2. Intending Emigrant's Data Sharing with SLIC for Insurance

On receiving the Fee Payment Confirmation from NBP, Intending Emigrant's data will be shared with SLIC systematically for digital insurance certificate processing under "Emigrant Data Sharing Status" section in BEOE-MIS as shown below:



5.3. Insurance Details Confirmation from SLIC

Once the SLIC will acknowledge the Insurance Details systematically, the same will be displayed in BEOE-MIS as shown below:

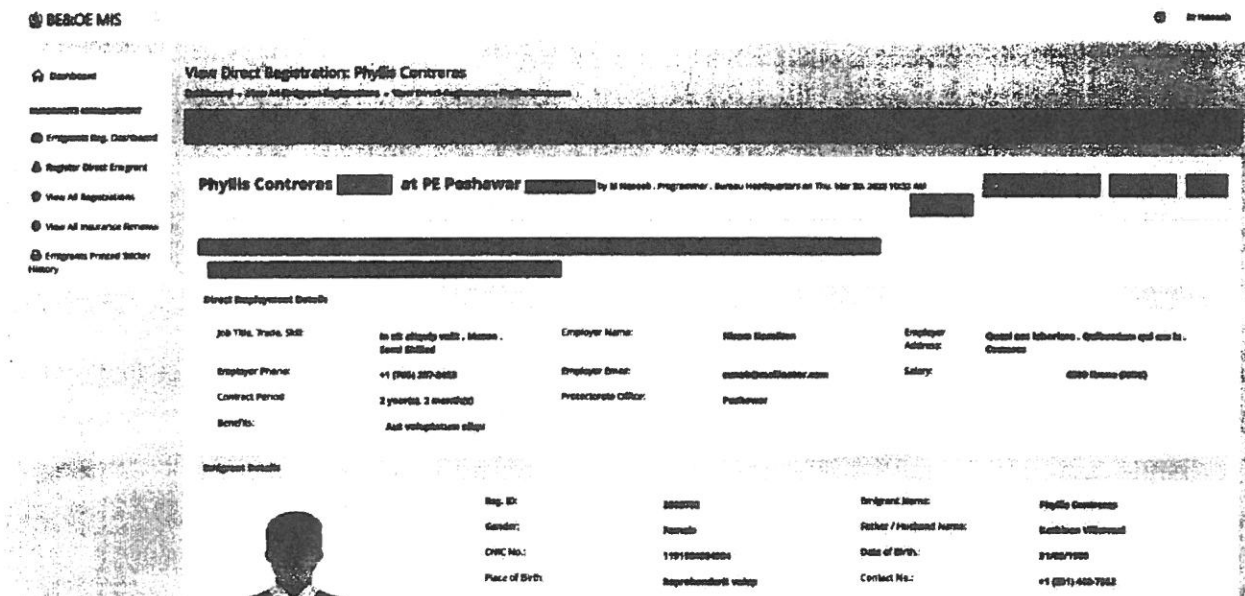


The screenshot shows a window titled "Emigrant Data Sharing Status". It contains a table with two rows of data. The first row shows "Emigrant Data" with "BEOE" and "SLIC" in the middle columns, and "Tue, 07 Nov 2023" in the right column. The second row shows "Insurance Details" with "SLIC" and "BEOE" in the middle columns, and "Tue, 07 Nov 2023" in the right column. A "Close" button is located at the bottom right of the window.

Emigrant Data Sharing Status			
Emigrant Data	BEOE	SLIC	Tue, 07 Nov 2023
Insurance Details	SLIC	BEOE	Tue, 07 Nov 2023

5.4. Information Verification by Officer at Protectorate of Emigrants Office

After receiving the Insurance Details from SLIC, an Authorized Officer at Protectorate of Emigrants would be required to verify all the information before finally proceeding for Registration / E-Protector Issuance to the Intending Emigrant.



The screenshot shows the "View Direct Registration" page for Phyllis Contreras in the BEOE MIS system. The page includes a sidebar with navigation links and a main content area with various details.

View Direct Registration: Phyllis Contreras

Dashboard > View All Direct Registrations > View Direct Registration Phyllis Contreras

Phyllis Contreras at **PE Peshawar** by **M Haseeb**, Programmer, Bureau Headquarters on Thu, Mar 30, 2023 10:23 AM

Direct Employment Details

Job Title, Trade, Skill	to all directly visit, Home, Social Skill	Employer Name	Home Hamilton	Employer Address	Qawal am laborers, Qawal am am la, Common
Employer Phone	+1 (904) 252-0403	Employer Email	emph@emphlabor.com	Salary	6000 Home (6000)
Contract Period	3 years, 3 months	Protectorate Officer	Peshawar		
Benefits	Aut valetation skip				

Emigrant Details

Reg. ID	20230330	Emigrant Name	Phyllis Contreras
Gender	Female	Father / Husband Name	Hamilton Villavard
CNIC No.	1191820094004	Date of Birth	21/03/1990
Place of Birth	Superintendent's village	Contact No.	+1 (301) 400-7042

After receiving the Insurance Details from SLIC, an Authorized Officer at Protectorate of Emigrants Office would be able to Register the E-Protector Application in BEOE-MIS as shown below:

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After the registration is successfully completed, a system generated email will be dispatched to the Intending Emigrant containing information and link regarding Registration / E-Protector Issuance.

7. E-Protector / FSA print by Intending Emigrant

Intending Emigrant will be able to print e-Protector / FSA using the link given in the email.

[illegible]

8. Registration / E-Protector Data Sharing by BEOE with SLIC and FIA

After successful Registration/ Issuance of E-Protector; data of Registered Emigrant will be systematically shared with SLIC and FIA.

9. Flight Information Data Sharing by FIA with BEOE

FIA will systematically share the Flight Information of the Registered Emigrant with BEOE.

10. Flight Information Data Sharing by BEOE with SLIC

On receiving the Flight Information from FIA, the same will be systematically shared with the SLIC.